

# **1<sup>st</sup> New Beginnings Ministries**

**26 Cherry Brook Road  
Cherry Brook, Nova Scotia**

## **Membership Handbook**



**Presentation to Congregation: Feb 9, 2015**

**Pastor Kirby Spivey III**

# **1<sup>st</sup> New Beginnings Ministries Membership Handbook**

February 2015

## **INTRODUCTION**

### **Note to 1<sup>st</sup> New Beginnings Ministries Congregation**

Our walk with Christ begins with faith the size of a mustard seed, and grows towards a larger and more mature faith. Through this growth, we all stumble in faith and actions, and find ourselves unworthy (which is quite correct). Yet Jesus Christ, through the cross, has paid our price of admission to the kingdom of God.



We especially need Church and personal support when our faith is low, and our actions questionable. And yet as we grow, we also need to use our 'extra' faith to support others when they are in need.

1<sup>st</sup> New Beginnings Ministries (NBM) is here to start and nurture our faith, and to make us disciples for Christ to our community, and to the world.

This handbook outlines the Church mission and vision, and various Church structures and responsibilities which are necessary to effectively foster our growth and discipleship. This handbook is a living document, and updates will occur over time to accommodate NBM needs and opportunities.

We ask God's blessing on the work of New Beginnings Ministries, as practiced by us and by you.

Reverend Kirby Spivey III  
Senior Pastor

Pamela Williams, Chair  
Counsellors Development Committee (CDC)  
Or 'Board'

Two handwritten signatures. The top signature is "Kirby Spivey III" and the bottom signature is "P. Williams". Both are written in dark ink over horizontal lines.

**To: NBM members and adherents:**

We encourage the congregation to view the document, adhere to its content, and offer suggestions as to its future content/format.

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We invite you to make any comments in person, by phone or by email. This will allow for our discussion, or to contact you if we have any questions.

Thank you

**May God bless your day.**

**1<sup>st</sup> New Beginnings Ministries**  
**26 Cherry Brook Road**  
**Cherry Brook, Nova Scotia**

**Membership Handbook**

**Table of Contents**

Table of Contents .....	5
1 Welcome .....	7
2 Mission and Vision Statements .....	7
2.1 NBM Mission Statement .....	7
2.2 NBM Vision .....	8
3 Prayer for Our Church .....	8
4 Prayers for Guidance .....	8
5 Our Church Covenant .....	9
6 The Constitution of New Beginnings Ministries .....	10
6.1 Name .....	10
6.2 Purpose .....	10
6.3 Affiliation .....	10
6.4 Participation .....	10
6.5 Pre-Requisite for NBM Membership .....	11
6.6 Maintaining NBM Membership Involves/Encourages .....	11
6.7 Pre-Requisite for NBM Church Ministries Leadership .....	11
6.8 Reasons for Removal of NBM Membership .....	12
6.9 Structure .....	12
7 The Four Pillars of our Church .....	13
7.1 Worship .....	13
7.2 Fellowship .....	14
7.3 Discipleship .....	14
7.4 Service .....	14
8 Offices/Officers of the Church: Roles and Responsibilities .....	14
8.1 Senior Pastor .....	14
8.2 Youth Pastor .....	15
8.3 Lay Pastor(s) .....	15
8.4 Christian Development Counsellors (CDC) (Board Members) .....	15
8.5 Elders .....	16
8.6 Director of Music .....	16

8.7	Financial Advisory Ministry.....	17
8.8	Christian Ministries Teams (CMT) .....	17
8.9	Ministry and Congregational Development Counsellors (MCD) .....	18
8.10	Office Administrator.....	18
	8.10i Administrative Duties.....	18
	8.10ii Financial Duties .....	19
8.11	Church Tellers .....	19
8.12	Custodian.....	19
	8.12i Cleaning Duties .....	19
	8.12ii Light Maintenance Duties .....	19
	8.12iii Fire/Emergency .....	19
	8.12v Used Material Duties .....	20
	8.12vi Additional Requirements.....	20
8.13	NBM CONGREGATION: Access to Church .....	20
9	Doctrinal Background .....	20
10	Church Polity (Church Governance) .....	23
	Article 1 .....	23
	Article II .....	23
	Article III.....	23
	Article IV.....	24
11	1 <sup>st</sup> New Beginnings Ministries Registered Logo (2014) .....	24
12.	A Teaching Moment for Christians .....	25
Appendix A: Ministry Leaders/Mission Statements .....		26
	Ministry Leaders .....	26
	Programs/Mission Statements .....	26
Appendix B: Schedule for Events .....		30
	Church Meetings .....	30
	Ministry Schedules .....	30
Appendix C: New Member Information Form.....		31
	New Member Information Form .....	31
	(Parts A, B, C & D are required information) .....	31

## 1 Welcome

Welcome to 1<sup>st</sup> New Beginnings Ministries.

It is our belief God has called his people to this Ministry to be witnesses to one another and to others.

*(Matthew 5:14-17 NIV) "You are the light of the world... In the same way, let your light shine before men, that they may see your good deeds and praise your Father in Heaven. Do not think that I have come to abolish the Law or the Prophets; I have not come to abolish them, but to fulfill them."*

NBM builds our ministry on the New Testament teachings where we:



- **Begin and End With Jesus;**
- **We give Him Praise;**
- **We give Him Honour;**
- **We give Him Glory.**

## 2 Mission and Vision Statements

### 2.1 NBM Mission Statement

**To be a Christ-centered, Spirit directed, Multi-cultural, Contemporary Family of God (CSMC), always being mindful of our commission from Jesus.**



*(Matthew 28:19-20 NIV) "Therefore go and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always to the very end of the age."*

We will strive to meet the needs of ourselves and others through Worship, Fellowship, Discipleship and Service.

What may appear to be the end,  
is really  
**A New Beginning**



Mission statements for the various NBM ministries are presented in Appendix A.

## 2.2 NBM Vision

Visions are the practical side of implementing mission statements. Visions focus the spirit, mind and actions on achievable and timely goals. For New Beginnings Ministries the 2020 Vision is:

- 1000 disciples;
- 50 small groups;
- 40 Counsellors;
- 7 years;
- 3 locations;
- 1 person at a time.

## 3 Prayer for Our Church

*(Ephesians 5:25 NIV) "Husbands love your wives, just as Christ loved the church and gave himself up for her."*

We thank you, O Lord our God, that the life we now live in Christ is part of the life which is eternal, and the fellowship which we have in him unites us with your whole church on earth and in heaven. We pray that as we journey through the years we may know joys which are without end, and at last come to that abiding kingdom where you reign for evermore.



Father, bless the family of the church. May we accept one another as brothers and sisters, finding strength and joy in our life together. May we be a family open to all the families of mankind that, in the church, they may overcome all hostilities and prejudices that might otherwise drive us apart. Give us courage that we may kill all disputes and quarrels among us believers, that we may be united, all of us, in your love and obedience. May the peace we share be your peace. Amen.

## 4 Prayers for Guidance

Almighty God, give us wisdom to perceive you, intellect to more fully understand you, diligence to seek you, patience to wait for you, eyes to behold you, a heart to meditate upon you and life to proclaim you, through the power of the spirit of our Lord Jesus Christ.



Grant, Lord God, that we may cleave to you without parting, worship you without wearying, serve you without failing, faithfully find you, forever possess you, the one only God, blessed for all eternity.

Grant us, O Lord, to know what is worth knowing, to love what is worth loving, to praise what delights you most, to value what is precious in your sight, and to hate what is offensive to you. Do not let us judge by what we see, nor pass sentence according to what we hear, but to judge rightly between things that differ and above all, to search out and to do what pleases you, through Jesus Christ our Lord.

Lead us, O Father, in the paths of peace. Without your guiding hand we go astray. Lead us through Christ the true and living way. Amen.

## 5 Our Church Covenant

(Romans 12:1-21 NIV)

### **Living Sacrifices**

*"Therefore, I urge you, brothers, in view of God's mercy, to offer your bodies as living sacrifices, holy and pleasing to God—this is your spiritual act of worship. Do not conform any longer to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is—his good, pleasing and perfect will.*

### **Serve God with Spiritual Gifts**

*For by the grace given to me I say to every one of you: Do not think of yourself more highly than you ought, but rather think of yourself with sober judgment, in accordance with the measure of faith God has given you. Just as each of us has one body with many members, and these members do not all have the same function, so in Christ we who are many form one body, and each member belongs to all the others. We have different gifts, according to the grace given us. If a man's gift is prophesying, let him use it in proportion to his faith; if it is serving, let him serve; if it is teaching, let him teach; if it is encouraging, let him encourage; if it is contributing to the needs of others, let him give generously; if it is leadership, let him govern diligently; if it is showing mercy, let him do it cheerfully.*

### **Love**

*Love must be sincere. Hate what is evil; cling to what is good. Be devoted to one another in brotherly love. Honour one another above yourselves. Never lacking in zeal, but keep your spiritual fervor, serving the Lord. Be joyful in hope, patient in affliction, and faithful in prayer. Share with God's people who are in need. Practice hospitality.*



*Bless those who persecute you; bless and do not curse. Rejoice with those who rejoice; mourn with those who mourn. Live in harmony with one another. Do not be proud, but be willing to associate with people of low position. Do not be conceited.*

*Do not repay anyone evil for evil. Be careful to do what is right in the eyes of everybody. If it is possible, as far as it depends on you, live at peace with everyone. Don't take revenge, my friends, but leave room for God's wrath, for it is written: "It is mine to avenge; I will repay," says the Lord." On the contrary:*

*If your enemy is hungry, feed him.*

*If he is thirsty, give him something to drink.*

*In doing this you will heap burning coals on his head.*

*Do not be overcome by evil, but overcome evil with good."*

(Titus 3:1-11 NIV)

### **Doing What is Good**

*"Remind the people to be subject to rulers and authorities, to be obedient, to be ready to do whatever is good, to slander no one, to be peaceable and considerate, and to show true humility toward all men.*

*At one time we too were foolish, disobedient, deceived and enslaved by all kinds of passions and pleasures. We lived in malice and envy, being hated and hating one another. But when the kindness and love of God our Saviour appeared, he saved us, not*



*because of righteous things we had done, but because of his mercy. He saved us through the washing of rebirth and renewal by the Holy Spirit whom he poured out on us generously through Jesus Christ our Saviour, so that having been justified by his Grace, we might become heirs having the hope of eternal life. This is a trustworthy saying. And I want you to stress these things so that those who have trusted in God may be careful to devote themselves to doing what is good. These things are excellent and profitable for everyone.*

*But avoid foolish controversies and genealogies and arguments and quarrels about the law, because these are unprofitable and useless. Warn a divisive person once, and then warn him a second time. After that have nothing to do with him. You may be sure that such a man is warped and sinful; he is self condemned."*

## **6 The Constitution of 1<sup>st</sup> New Beginnings Ministries**

Originated July 5, 1998; Revised Sept, 2013; Updated February 2015

### **6.1 Name**

The registered name of this church is 1<sup>st</sup> New Beginnings Ministries. This church is locally and commonly known as New Beginnings Ministries (NBM), and is referred to as the Church in this document. The Church facility is located at 26 Cherry Brook Road, in Cherry Brook, Nova Scotia. Postal code B2Z 1A8. Phone: 902-434-1976. The e-mail address is [nbm\\_admin@ns.aliantzinc.ca](mailto:nbm_admin@ns.aliantzinc.ca).

### **6.2 Purpose**

The purpose of this church is to be mindful always of our commission from Jesus;



*(Matthew 28:19-20 NIV) "Therefore go and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always to the very end of the age."*

We will strive to meet the needs of ourselves and others through Worship, Fellowship, Discipleship and Service, daily displaying a life following Christ's teachings.

### **6.3 Affiliation**

The Church is an independent body, but is affiliated with The Convention of the Atlantic Baptist Churches (CABC), including the Halifax Region United Baptist Association (HRUBC).

### **6.4 Participation**

Participation in the church is open to any person.

The Path to a New Beginning encourages:

- Attending worship (Sunday 11 AM, Wednesday 7 PM, or Youth First Fridays);
- Participating in Discipleship (e.g. New Life Classes -101 etc.) & TLC (Tender Loving Care) small groups;
- Utilizing your gifts and joining a ministry. Volunteering for events and outreach;
- Family growth and development in Christ;
- Becoming a member at New Beginnings.

## 6.5 Pre-Requisite for NBM Membership

- An encounter with God, acceptance of Jesus Christ as our personal savior and repentance of our sins;
- If appropriate, a letter of membership transfer from a church supporting believers baptism;
- Attendance and completion of New Life Class (101);
- A personal commitment to uphold the Mission, Vision, Purpose and values of New Beginnings Ministries;
- Baptism through public profession of your faith, and subsequent immersion (if no letter of membership transfer);
- Receive the Right Hand of Fellowship;
- Sign NBM New Member Information Form (Appendix C);
- Daily displaying a life following Christ's teachings (e.g. not involved in situations that negatively reflect on your Christian character or the Church).



## 6.6 Maintaining NBM Membership Involves/Encourages

- Regular attendance of services;
- A continued personal commitment to uphold the Mission, Vision, Purpose and values of New Beginnings Ministries;
- Daily displaying a life following Christ's teachings;
- Regular financial support (which encourages tithing):
  - (Gen 14: 18-20) After rescuing Lot, Abram voluntarily gave tenth to Melchizedek;
  - (Gen 28:12-22) Jacob promises a tenth to God;
  - (Deut 14:22-23; Deut 26:12-14) Tithing required under Mosaic Law;
  - (2 Cor 9:7 NIV) "Each man should give what he has decided in his heart to give, not reluctantly or under compulsion, for God loves a cheerful giver.";
  - (Matthew 23:23; NIV) "... you hypocrites! You give a tenth of your spices.... But you have neglected the more important matters of the law—justice, mercy, and faithfulness. You should have practiced the latter without neglecting the former."
- Active Participation in TLC and Church activities.



## 6.7 Pre-Requisite for NBM Church Ministries Leadership

(Acts 6:3 NIV) "Choose from among you those who are known to be full of the spirit and wisdom. We will turn this responsibility over to them..."

(1 Timothy 3:8-12 NIV) "Counsellors, likewise are to be worthy of respect, sincere, not indulging in much wine and not pursuing dishonest gain. They must keep hold of the deep truths of faith with a clear conscience. They must first be tested, and if there is nothing against them, let them serve."

- Member in good standing: (see section 6.6);
- Attend Classes:
  - 301 Discovering My Gift;
  - Leadership Training;
  - 401 Discovering Christian Ministry.

- Counselors agree to a 3 year NBM Servant and Leadership Covenant;
- A continued personal commitment to uphold the Mission, Vision, Purpose and values of New Beginnings Ministries;
- Daily Devotions, attend TLC, Worship and other church activities to promote church stability and growth;
- Committed to the Tithing Principal. (See section 6.6.);
- Display Christian Maturity "Fruit of the Spirit";
- Leave of Absence: After three month's absence from leadership of a ministry without cause, and after counselling, member may be removed from active leadership of foresaid ministry.

*Galatians 5: 16-26 NIV)*

*"So I say, live by the Spirit, and you will not gratify the desires of the sinful nature. For the sinful nature desires what is contrary to the Spirit, and the Spirit what is contrary to the sinful nature. They are in conflict with each other, so that you are not to do what you want. But if you are led by the Spirit, you are not under the law. The acts of the flesh are obvious: sexual immorality, impurity and debauchery; idolatry and witchcraft; hatred, discord, jealousy, fits of rage, selfish ambition, dissensions, factions and envy; drunkenness, orgies, and the like. I warn you, as I did before, that those who live like this will not inherit the kingdom of God.*

*But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control. Against such things there is no law. Those who belong to Christ Jesus have crucified the sinful nature with its passions and desires. Since we live by the Spirit, let us keep in step with the Spirit. Let us not become conceited, provoking and envying each other."*



## **6.8 Reasons for Removal of NBM Membership**

- Upon death of the member;
- By request in writing;
- Has not actively been involved or participated in any level of church activity for a period of two years and after discussions/counselling continues the non-activity;
- Has persistently opposed the Mission, Vision and Purpose of New Beginnings Ministries and values in the Covenant;
- Has demonstrated a willful desire to be involved in situations that negatively reflect on his/her Christian character and the church, and where credible efforts at restoration have been made without success;
- See section 6.6 Maintaining NBM Membership.

Membership may be reinstated upon previous member's demonstration to agree to abide by the above conditions for Membership, and other specific conditions the Board may establish.

## **6.9 Structure**

The Spiritual and Administrative structure of the Church is guided by the following principles:

- The Senior Pastor is the spiritual leader/guide of the Church;
- The Church organizes itself to enable effective Christian lay ministry. In addition to the structure presented in this Constitution, the church may develop any structure needed to accomplish its purpose;

- The Church regularly assesses its progress toward attaining its purpose through the Worship, Fellowship, Discipleship and Service Pillars, and other ministries;
- Pastor(s), Nominated Officers, Members of Boards and Committees are approved by NBM members at Business Meetings and are responsible to and accountable to the members;
- The CDC (Board of Directors) is responsible for the overall operation and decision making of the church. It regularly assesses the progress of the church and makes decisions based on the continued well being of the whole congregation. The Board considers spiritual, business and other issues, and votes on initiatives submitted for consideration, or generated by the Board. The Pastor is a non-voting member of the Board.
- In discussions, the church body strives for expressions of God's will, and unanimity in decision making. It is expected that members will carefully search for God's will in expressing any vote;
- At NBM Business Meetings members may vote on issues presented by the CDC, or upon presentation of a motion and support of a seconder. Membership of the church through the Business Meetings has the final say in all decisions. Non-members are invited to attend business meetings, but only 1<sup>st</sup> NBM members may vote on topics of discussion;
- Any reports are to be made available one week or more in advance of the meeting.
- No vote shall be valid unless a quorum (25% of registered NBM members) is present. A simple majority vote is sufficient to pass a motion. Members may not vote by proxy. The Chair/Moderator shall not normally vote, except on a tie;
- Where a quorum is not present, a meeting may proceed for information purposes only;
- Members shoulder a fair share of work of the church. A member may hold more than one leadership office only upon recommendation of the Pastor and the Board of Directors;
- Except for the Church Staff (Pastors, Lay Pastors, Office Administrator, Minister of Music and Custodian) no office may be held by a member or counsellor for more than three years unless the Pastor and Board of Directors, approves a longer term, (not exceeding six consecutive years). However, these positions will be evaluated within the three year rotation;
- In matters not specified in this Constitution, the Church follows procedures of a Manual for Worship and Service, Canadian Baptist Federation (Revised 1998), referred to as the Manual;
- NBM recognizes our responsibility of providing our pastor(s) with adequate compensation, including expense funds, pension provisions, suitable housing, and all possible encouragement to engage in continuing education opportunities, as well as adequate vacation periods, and opportunities to attend helpful conferences;
- Insurance is provided for all approved volunteers, employees and other workers for the church for both on-site and off-site situations;
- Details of ministries, programs and schedules are identified in Appendices A and B.

## **7 The Four Pillars of our Church**

The four pillars of our church stand on the four fold missions of the church in scripture.

### **7.1 Worship**

The target is the larger church congregation. The ministries plan and oversee our weekly Sunday services, special worship emphasis and events, and provide music and worship resources to the rest of the church.

## 7.2 Fellowship

The team is responsible for all major fellowship events within our church family. Their target is the congregation.

## 7.3 Discipleship

The team's goal is to lead members and non-members to a deeper spiritual commitment, help them develop spiritual maturity, and engage membership and leaders in additional ministries related to continued Christian development and growth. They also identify/ provide family devotional guides, bible study curriculums and other resources to help believers grow.

## 7.4 Service

The various service ministries provide evangelical focus for mission programs, provide assistance and support to those in need, and provide parking and other services to ensure the inside and outside of the facility are safe and welcoming to NBM members and guests.

The various ministries used in delivering the four pillars are presented in Appendix A.

# 8 Offices/Officers of the Church: Roles and Responsibilities

All office/officer positions are filled by church members, and are accountable either directly or indirectly to the Board (see section 6.9 Structure), and thus to the church membership.

All NBM members are subject to dismissal/replacement as identified in 'Removal of Membership' (see section 6.8).

## 8.1 Senior Pastor



*(Jeremiah 3:15 NIV) "Then I will give you shepherds after my own heart, who will lead you with patience and understanding."*

*(Ephesians 4: 11-13 NIV) "It was he who gave some to be apostles, some to be prophets, some to be evangelists and some to be pastors and teachers to prepare God's people for works of service so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ."*

The Senior Pastor is called/commissioned and chosen by God to serve the people of New Beginnings. NBM membership has accepted this calling and supports the Senior Pastor in his/her ministries. The Senior Pastor becomes a member of NBM through the Pastoral Induction Service.

The Senior Pastor is the spiritual leader/guide of NBM, and is called to:

- Preach according to the Word of God;
- Be spiritually aware of and address the congregation's needs;
- Minister to the saved and unsaved;
- Equip members for ministry;

- Preach/Teach/Counsel;
- Seek church growth and associated growth in church membership/discipleship;
- Along with the Board of Directors, oversee all functions of the church – Worship, Fellowship, Discipleship and Service, and recently Ministry and Congregational Development, and the Financial Advisory Ministry;
- Perform Community Outreach- Representing the Church for the betterment of the community;
- Administer benevolent needs, with support from the Board Chair/Board as requested/needed;
- The Senior Pastor is subject to an annual evaluation.

The Senior Pastor and Board are jointly accountable (as in a marriage) to church membership;

- For spiritual issues, the Board supports and advises the Pastor;
- For administrative issues the Pastor(s) reports to the Board.

## 8.2 Youth Pastor

The Youth Pastor is called/commissioned and chosen by God to serve the people of New Beginnings. NBM membership has accepted this calling and supports the Youth Pastor in his/her ministries. The Youth Pastor;

- Reports to the Senior Pastor;
- Ministers to the spiritual needs of the saved and unsaved, focusing on youth ;
- Oversees implementation of Children's/Youth Ministry;
- Develops support for /from parents and guardians;
- Supports Senior Pastor in overall direction of church congregation and ministries;
- Attends CDC Meetings;
- Is subject to an annual evaluation;
- Duties as required.

## 8.3 Lay Pastor(s)

In the Convention of Atlantic Baptist Churches, a lay pastor is a church member who has received training and can assist with preaching and care ministries, but does not have a formal seminary education. The lay pastor can perform most of the duties of ordained ministers.

The certified lay minister shall preach the Word, provide a care ministry to the congregation, assist in program leadership, and be a witness in the community for the growth, missional and connectional thrust of The Convention of Atlantic Baptist Churches as part of a ministry team with the supervision and support of a clergy person.

However, lay pastors cannot lead Holy Communion or perform marriages, unless they receive special ordination to do so.

## 8.4 Christian Development Counsellors (CDC) (Board Members)

The Senior Pastor and the Board are jointly accountable (as in a marriage) to church membership;



- For spiritual issues, the Board supports and advises the Senior Pastor;
- For administrative issues the Senior Pastor reports to the Board.



Counsellors/the Board shall:

- Members shall cover the Pastor(s), people and ministries of New Beginnings in prayer at all times;
- Members shall serve as spiritual guides to other counsellors and ministry leaders, as well as the larger congregation;
- The Board addresses routine and non-routine administrative issues;
- Members are encouraged to attend TLC groups, Bible study, monthly CDC meetings, and other events to promote church stability and growth; May serve as TLC leaders (volunteer or when required);
- Members act as spiritual leaders for the church through Worship, Fellowship, Discipleship and Service;
- The Board and members are responsible for visitation and care of congregation;
- The Board advises the Pastor on administering benevolent needs when requested, or provides approval for certain actions, if needed;
- The Board enacts dismissal/replacement of members for reasons identified in Section 6.8;
- The Board acts as Nominating Committee(No nominations from the floor);
- Board members serve communion;
- Board members participate in worship service and prayer garden; The Board consists of 8-12 members approved by the NBM membership;
- Members serve a 3 year term. They may remain for another term if supported by the Pastor and the Board, and approved by church membership;
- Members respect the confidentiality of matters brought before the Board;
- As assigned, Board members act as assistant church teller and provide security to those making bank deposits;
- Members may be removed if they miss three (3) consecutive meetings of the Board without cause or are generally absent;
- Two members shall be 2 of 3 signing officers for church funds (other is Office Administrator).

## 8.5 Elders

- Counsellors who have previously served;
- Cover the Pastor, people and ministries New Beginnings in prayer at all times;
- Serve as spiritual guides to counsellors and ministry leaders as well as the congregation;
- Serve as TLC leaders (volunteer or when required);
- Participate in home/hospital visitation/care calling (when asked or needed);
- Serve communion and participate in worship service prayer garden when requested;
- As requested, may act as assistant church teller and provide security to those making bank deposits.

## 8.6 Director of Music

- Overseen by the Pastor;
- Provided an Honorarium;
- Is subject to yearly evaluation;
  - Provides music (instrumental and vocal) for worship service and ensures support music to other special services ;
  - Facilitates learning opportunities for both choir and musicians;



- Prepares weekly music;
- Oversees the music for all choirs and music ensembles.

## 8.7 Financial Advisory Ministry

- The Financial Advisory Ministry reports to the Board and is accountable to the Board and the Senior Pastor. It shall consist of not less than four nor more than seven members;
- Using financial reports, and planned events or programs for the upcoming year(s), the Financial Advisory Ministry will draft a common budget for the upcoming year and present it to the NBM Board for review, and discussion. The new budget will normally be drafted in August/September, reviewed and recommended by the Board in September/October and approved by NBM membership at the Interim Meeting in November (as 2014 is an inaugural year for the



- Ministry, later dates are expected).
- The Financial Advisory Ministry will address budget issues for all Ministries and meet with them as necessary to prepare the common draft budget for submission to the Board;
- Working with the Office Administrator, the Ministry will prepare monthly financial reports for submission to the CDC, and interim and annual financial reports for submission to the Board and Church membership. They will also attend to audit responsibilities;
- The Ministry will maintain overview, and as necessary, investigative responsibilities to identify that budgets, and/or designated funds are spent within intended roles and means. Notable variances will be corrected and/or reported to the Board;
- The Ministry will also advise the Board/Pastor at the CDC monthly meeting, or more frequently as required, of items of interest they feel may require the Board's/Pastor's attention;
- The Ministry should be prepared to discuss submissions and/or reports in all forums as requested;
- The Ministry will research and develop new and innovative ways to generate revenue streams for NBM. These ideas are subject to the approval of the NBM Board, and/ or the church before implementation;
- The Ministry shall be notified in advance of the intent, manner, scale and timing of all proposed non-routine fundraising initiatives.
- As requested by the Board, the Pastor, or individual ministries, the Committee will assist in evaluating financial aspects of existing or various new proposed programs.

## 8.8 Christian Ministries Teams (CMT)

- Each team should include at least 2 members in the leadership of the ministry;
- See section 6.7 for review of ministry leadership requirements;
- Team is accountable to the Pastor and Board;
- Teams support Pastor in overall direction of Church; Worship, Fellowship, Discipleship, Service, Ministry and Congregational Development, and Financial Advisory Ministry;
- Teams act as spiritual leaders of the ministries;
- Leaders attend all Church and ministries quarterly meetings;
- Ministry Chairperson submits written report to monthly CDC Meetings;
- Each team is responsible for the safety and control of all personnel/participants at their event.



## 8.9 Ministry and Congregational Development Counsellors (MCD)

The role of the Development Ministry is to enhance the development of the ministry by creating a healthy, vibrant and sustainable Church whose members are supported, feel self-worth and a sense of belonging. In collaboration with the Pastor and Board, develop a framework that will address the supports required to enhance the development of the New Beginnings Ministry and congregation.

The role of the MCD is to:



- Identify training and development programs that will create effective leaders;
- Develop resource materials as required;
- Ensure training programs are meeting the needs of members;
- Help to facilitate role clarity through focus groups, handouts materials, website and surveys;
- Support the overall ministry objectives and outcomes;
- Work as a team to create recruitment/succession plans;
- Create awareness of the training and development opportunities available to the membership, and encourage transfer of skills and knowledge;
- Work cooperatively with teams members and counsellors of all ministries to identify any gaps in terms of supports required by the members;
- Support the development and maintenance of the NBM website, and social media;
- Foster marketing initiatives;
- Identify potential budgetary resources as needed to advance programs;
- Highlight positive results.

## 8.10 Office Administrator

- Overseen by Pastor and Board of Directors;
- Provided an honorarium;
- Subject to yearly evaluation.

### 8.10i Administrative Duties

- Keeps accurate records for all administrative transactions for the Church – membership, baptisms, deaths, dedications, marriages as required;



- Responsible for all correspondence: bulletins, printing and publishing production for Church services and functions; This activity is jointly conducted with the Pastor's Administrative Assistant;
- Keeps up-dated calendar for all functions and/or events within the Church, and make information known to larger congregation (including non-members) through electronic or other means;
- Assists Pastor upon request in any area of administrative requirements;
- Attends monthly CDC Meetings;
- Attends interim/annual/special ministry and business meetings;
- Supervises office volunteers;
- Addresses administrative and functions of fire safety requirements. Ensures fire regulations requirement are met through custodial inspections, or fire certified technicians, and Board/Pastoral direction to the congregation (fire drills etc.) and reports are forwarded to fire safety personnel as required;

- Acts as one of the NBM Church delegates at various Association meetings;
- Manages Church facility rental.

#### **8.10ii Financial Duties**

Secretary/Treasurer for the church, and 1 of 3 signing officers for church funds;

- Oversees the counting of all Church funds and keeps accurate records for all accounts; Insurance, payroll, convention, Revenue Canada, investments and all other financial transactions;
- Deposits all monies into the Church Account(s) with the exception of "cash on hand";
- Attends Financial Advisory Ministry (FAM) meetings as appropriate, and acts as general liaison between Board and Financial Advisory Ministry;
- Submits monthly financial reports with copies of the most recent bank statement to Financial Advisory Ministry. Also submits to CDC monthly meetings;
- Provides the Financial Advisory Ministry and Church Auditor with accurate copies of all financial transactions and submits church ledger for yearly audit or when requested;
- Provides accurate financial report to Church business meetings;
- Acts as Registrar for the Church: keeping individual giving records and issuing tax receipts;

#### **8.11 Church Tellers**

- Tellers' (Church Counselors or Elders) assist the Office Administrator in weekly or other counting of Church funds. This will be done on an assigned rotational basis; Security shall be provided for travel to deposit funds in the bank.

#### **8.12 Custodian**

- Overseen by the Pastor, Office Administrator, and Board;
- Provided an honorarium;
- Is subject to yearly evaluation.

#### **8.12i Cleaning Duties**

- Is present for parts of 4-5/7 Days per week (selected to provide maximum overall cleanliness);
- Ensures entrances are clean and tidy at all times;
- Cleans up spills and other debris to address safety issues, and maintain tidiness;
- Cleans washrooms and ensures operations;
- Vacuums, washes and waxes all floors and entrances when needed;
- Cleans windows and window sills when required;
- With organized congregational assistance, cleans full church inside once per year, with support from Service counsellors and other volunteers.

#### **8.12ii Light Maintenance Duties**

- Changes lights and provides minor repairs whenever needed;
- Larger repair needs are reported and responsibility of others.

#### **8.12iii Fire/Emergency**

- Encourages that fire doors are kept closed at all times. All exterior doors are fire doors;
- Keeps all exterior doors clear of debris; and for the inside of fire doors removes other materials hindering access to the fire exit doors;
- Checks for presence of all fire extinguishers, and ensure that they are currently certified;

#### 8.12v Used Material Duties

- Encourage congregation and staff to utilize the proper containers and recycling procedures, and as necessary sort recyclables from waste;
- Ensure recycling bags are removed when necessary and transported to designated locations;
- Collect and remove garbage as needed for disposal each week.

#### 8.12vi Additional Requirements

- Monthly information provided to Ministry Counsellors (CDC) on status and concerns, etc;
- Order all custodial type supplies;
- Report any immediate concerns about the building or other issues to the Pastor, Office Manager or appropriate Counsellor(s).

### 8.13 NBM CONGREGATION: Access to Church

For all planned events, persons responsible should notify the Church Administrator to place the event on the church calendar. This will confirm facility availability, minimize conflict with other events, and support facility scheduling/cleaning. E-mail address is [nbm\\_admin@ns.aliantzinc.ca](mailto:nbm_admin@ns.aliantzinc.ca). Phone: 902-434-1976.

- As appropriate, contact the Custodian/Office Administrator a minimum of one week in advance of event to ensure maximum cleanliness before/after an event;
- The event leader is responsible for obvious tidying/cleaning the church to minimize after- event extra cleaning/moving of furniture etc;
- **The involved ministry leader has management responsibilities for facility security as well as personnel/participant safety and control.**

**'Keyholders' have access to the church 24/7. They can open /close the church at will.**  
Information/responsibilities are identified below:

- A keyholder list and contact information is kept in the Church office ;
- Non-keyholders can contact various keyholders/Office Administrator to arrange for access as appropriate (for both scheduled events and emergency situations);
- The keyholder opening the church is responsible directly, (or for encouraging a chain of responsibility) for properly securing the church when exiting; **Whether designated or not by a ministry leader/keyholder, the last person out is directly responsible for the security of the church.** A walkabout is encouraged to ensure no one else is present, windows and doors are closed and fastened, lights are out, front doors are locked and the alarm is set).

## 9 Doctrinal Background

Doctrines are principles that are accepted by various groups as essential to their being. NBM doctrines are outlined below.

**We Believe:****The Scriptures:**

The Holy Scriptures of the Old and New Testaments have their authority from God alone, and are given to us by divine inspiration. They are the only perfect, supreme, infallible and sufficient standard of faith and practice.

**God:**

God is the Creator and Ruler of the universe. God has eternally existed as the Father, the Son, and the Holy Spirit. The three are coequal and are one God. There is one true and living God, an infinite Spirit, self-existent, omnipresent, omniscient, good, wise, just and sovereign of the universe. God is inexpressively glorious in holiness, and worthy of all honour, confidence and love. In the Godhead there are three persons in one: the Father, the Son, and the Holy Spirit, who are equal in every divine perfection, and who execute distinct but harmonious officers in the great work of redemption.

**Jesus Christ:**

Jesus Christ is co-equal with the Father and Holy Spirit. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven and will return again someday to earth to reign as King.

He is the world's redeemer and the saviour of all who believe. He is at present, the intercessor of all his people at the right hand of the Father, and is to be the judge of all men.

**The Holy Spirit:**

The Holy Spirit is the third person of the trinity, by whom all saving, comforting and sanctifying power is exerted upon human hearts. The Holy Spirit lives in each Christian from salvation.

The Holy Spirit is co-equal with the Father and the Son of God. The Spirit is present in the world to make men aware of their need for Jesus Christ. The Spirit provides Christians with power for living, understanding of spiritual truth, and guidance in doing what is right. The Spirit gives every believer spiritual gifts when they are saved. As Christians we seek to live under His control daily.

**The Bible:**

The Bible is God's Word to us. The Bible was written by human authors, under the supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs about living. Because it is inspired by God, it is truth without error.

**People:**

People are the supreme object of God's creation. People are made in the spiritual image of God, to be like Him in character. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin." Sin separates us from God and causes many problems in our life.

People will exist eternally with or without God. People were created to exist forever. We will either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally separated from God is hell. To be eternally in union with Him is eternal life in Heaven. Heaven and hell are real places of eternal existence.

**State and Fall of Man:**

Man was created sinless. By his own disobedience he fell into sin. Through his fall into sin, an evil nature was transmitted to the whole race, revealing itself in actual transgression, and bringing all under the reign of condemnation and death.

**Salvation:**

Salvation is God's gift- free to us. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we turn from our self-ruled life and turn to Jesus in faith we are saved. Eternal life in Christ begins the moment one receives Jesus Christ into his life by faith.

**Atonement:**

The perfect life, vicarious death (*performed or suffered in place of another*) and resurrection of Jesus Christ, have removed the obstacles in the way of the Holy Spirit's regenerating power and of the Father's forgiving grace being extended to the sinner, and constitute for every believing soul an all prevailing plea and sufficient ground for righteousness before God.

**Regeneration:**

In regeneration a new life principle is created in the soul of man by the Holy Spirit through the word of truth, producing a disposition to joyful obedience to Christ and to holy conduct in life.

**Repentance:**

In repentance, the sinner having seen his sin, and being moved by the energy of the Holy Spirit, is led to grieve for and hate an offence against God, and by apprehending the grace of our Lord Jesus Christ, he lovingly returns to God to walk in the way of his commandments.

**Faith:**

Faith is a conviction of the intellect that God will perform all that he has promised and an implicit trust of the heart in Christ as a personal saviour. It includes a hearty concurrence of the will and affections with the whole plan of salvation as revealed in the gospel, and is a condition of justification and of cleansing from the pollution of sin, and of all subsequent gospel blessings.

**Justification:**

Justification is an act of God wherein he accepts as righteous the sinner, to whom is imputed the perfect righteousness of Christ, on the condition of faith alone.

**Sanctification:**

Sanctification is the process by which, according to the will of God, Christians are made partakers of his holiness; that it has its beginning in regeneration, and that it is carried on in the hearts of believers by the presence and power of the Holy Spirit, in the continual use of the appointed means; the word of God, self-examination, self-denial, watchfulness and prayer.

**The Christian Sabbath:**

We believe that the first day of the week (Sunday) is the Lord's Day or Christian Sabbath and is to be kept sacred.

**A Gospel Church:**

We believe that a Church of Christ is a congregation of baptized believers, associated by covenant in the faith and fellowship of the gospel; observing the ordinances of Christ, governed by his laws; and exercising the gifts, rights and privileges invested in them by his Word. In the

more general sense, the word church is used to designate all whose names are written in the Lamb's Book of Life.....

#### **Baptism:**

Baptism is symbolic of the death, burial, and resurrection of Christ. Once we have accepted Jesus as our Lord and Savior, baptism is a way for us to publicly declare our new life in Christ. It is also a step of obedience based on God's commands and allows us to follow the example of Jesus, who submitted himself to baptism to "fulfill all righteousness."

Baptism is the public profession of faith, and subsequent immersion of believers in water into the name of the Father, Son and Holy Spirit, in which are represented their death to the world, the washing of their souls from the pollution of sin, their resurrection to newness of life, the burial and resurrection of Christ, their resurrection at the last day, and their engagement to serve God.

#### **The Lord's Supper:**

The Lord's Supper is an ordinance of Christ, to be observed by the churches in the manner indicated by him in Matthew 26: 26-30.

#### **Death:**

At death our bodies return to dust, our souls to God who gave them. The righteous being then perfected in happiness are received to dwell with God, awaiting the full redemption of their bodies. The wicked are cast into Hades reserved unto the judgment of the great day.

#### **Resurrection:**

There will be a general resurrection of the bodies of the just and the unjust; the righteous in the spiritual likeness of Christ, but the wicked to shame and everlasting contempt.

## **10 Church Polity (Church Governance)**

### **Article 1**

The voluntary principle underlies the whole church polity of the New Testament. Each United Baptist Church is independent, but the churches are inter-dependent. All the power the more general bodies have over the less general and the individual churches, is to advise and to enforce advice with the strongest moral motives. In case a church, or the churches composing a less general body, depart from the belief and practice of the denomination, it shall be the right of the more general body to withdraw fellowship.

### **Article II**

Each church, as occasion may require, shall have the right to appeal to the more general body for the help of their advice and moral influence, or to call a council from other churches. If a church, torn by dissensions and heresy, declines to seek assistance of this kind, it is the right of the more general body to send a delegation to assist the church as far as this may be possible.

### **Article III**

Any church should be careful in granting a license to preach. Every license, to be valid, must be signed by the Pastor and Clerk of the church granting it, and countersigned by at least two neighbouring pastors after an examination of the candidate's qualifications.

Note with regard to Article III

The local church license to preach has been replaced with the license to Minister. Also, neighbouring pastors are no longer required to counter-sign and examine candidates. This process has been replaced by the Association License to Minister.

#### Article IV

When a church desires the ordination of a brother/sister, the current practice (since 1922) is of having a convention examining council consisting predominately of Association representatives. Ordination still continues to be the responsibility of the local church.

### 11 1<sup>st</sup> New Beginnings Ministries Registered Logo (2014)



## 12. A Teaching Moment for Christians

### **Matthew 5:2 – 16**

- 2 ...and he began to teach them saying:
- 3 Blessed are the poor in spirit, for theirs is the kingdom of Heaven.
- 4 Blessed are those who mourn, for they will be comforted.
- 5 Blessed are the meek, for they will inherit the earth.
- 6 Blessed are those who hunger and thirst after righteousness, for they will be filled.
- 7 Blessed are the merciful, for they will be shown mercy.
- 8 Blessed are the pure in heart, for they will see God.
- 9 Blessed are the peacemakers, for they will be called the sons of God.
- 10 Blessed are those who are persecuted because of righteousness, for theirs is the kingdom of heaven.
- 11 Blessed are you when people insult you, persecute you and falsely say all kinds of evil against you because of me.
- 12 Rejoice and be glad, because great is your reward in heaven, for in the same way they persecuted the prophets who were before you.
- 13 You are the salt of the earth. But if the salt loses its saltiness how can it be made salty again? It is no longer good for anything, except to be thrown out and trampled by men.
- 14 You are the light of the world. A city on a hill cannot be hidden.
- 15 Neither do people light a lamp and put it under a bowl. Instead they put it on a stand, and it gives light to everyone in the house.
- 16 **In the same way, let your light shine before men, that they may see your good deeds and praise your Father in heaven.**



## Appendix A: Ministry Leaders/Mission Statements

### Ministry Leaders

Senior Pastor

Youth Pastor

Lay Pastor (2)

Student Pastor

Counsellors Development Committee (CDC); or Board of Directors (8-12)

Individual Ministry Leaders

### Programs/Mission Statements

#### **NBM Mission Statement:**

***To be a Christ-centered, Spirit directed, Multi-cultural, Contemporary Family of God (CSMC), always being mindful of our commission from Jesus.***

#### **WORSHIP:**

The target is the larger church congregation. The ministries' plan and oversee our weekly Sunday services, special worship events, and provide music and worship resources to the rest of the church.

**Greeters:** Are welcoming and polite to those who come to worship to ensure they feel comfortable in our church and are open to the presence of the Holy Spirit.

**Usher Team:** Provide assistance and guidance to ensure that those who enter will have a heartfelt and rewarding experience.

**Multi Media Sound:** Ensure that the overall worship experience through song, word, and prayer is amplified through audio and visual technical supports.

#### **Director of Music:**

- **Adult Choir:** Use song to enhance the atmosphere for praise and worship and encourage the presence of the Holy Spirit in our worship service.
- **Junior Choir:** Provide children the opportunity to express their love for God to the congregation by singing of the glory of God and His love and care for them.
- **Praise Team:** Encourage and lead the congregation into the presence of the Lord by creating an environment where the Lord is welcomed and experienced.

**Drama:** Use various entertainment forms to praise God and demonstrate His love for us.

**Dance:** To promote, magnify and praise the name of the Lord through dance.

**Children's Church (Genesis):** To provide a safe, fun environment for children, where God is present and His love & acceptance of everyone is learned and practiced through appropriate lessons, puppetry, games and crafts.

**Prayer Garden:** To meet the needs of others through prayers of the NBM church community.

**Communion:**

**Tellers:**

**Nursery (0-5):**

## **FELLOWSHIP:**

The team is responsible for all major events within the church family. Their target is the congregation.

**Fellowship Committee:** The committee brings community to New Beginnings, and outreach to our unsaved brothers and sisters. The committee provides culinary and other services (simple or upscale) and works in partnership with other ministries to effect successful major church events.

**Lunch Program:** To provide students from Graham Creighton Junior High with a safe space, a meal, a warm caring environment, and introduction to Christian Fellowship.

**Prayer line:** To meet the needs of others through online notice of prayer requests to the NBM church community.

**Coffee Fund:** to nourish interested persons prior to worship and encourage pre-service chat..

## **DISCIPLESHIP:**

Lead NBM members and non-members to a deeper spiritual commitment, help them develop spiritual maturity and engage membership and leaders in additional ministries related to continued Christian growth.

**Women's Ministry (SELAH):** Sisters in Christ learn how the Word of God applies to our daily lives through study, fun, and fellowship.

**Men's Ministry: (Eldad Medad)** Through discussions, to learn what God expects of men, and to encourage men to be examples of God's intent.

**Young Adult Ministry (YAM):** Through fellowship, engage and challenge the mind, body, and spirit; and provide a space to question and discuss current issues from a Christian perspective while encouraging and supporting one another through biblical principles and prayer.

**Youth Growing in Christ-YGC:** Respond to the social and spiritual needs of youth in our community through fellowship, encouraging youth to learn, live, and share God's Word, and assisting youth to recognize and develop their God given abilities so they can become true disciples for Christ and advance the Kingdom of God. Includes First Friday Services.

**Save our Son; Save our Sisters (SOS):** S.O.S. is a community faith-based initiative to address the maiming and killing of our sons and the human trafficking of our girls for sexual exploitation through preventive programming and events.

**Christian Education:** To advance the maturity of Adherents/Christians in various settings, thereby making them more comfortable in their Christianity and more useful to God. Ministry includes:

- New life Adult (Class 101)
- New Life youth
- TLC Groups in homes
- Discovering My Ministry (Class 301)
- Discovering Christian Ministry (Class 401)
- Leadership Class
- Managing Finances (D Free)
- Word on Wednesday

## **SERVICE:**

The various service ministries provide evangelical focus for mission programs, provide assistance and support to those in need, and provide parking and other services to ensure the inside and outside of the facility are safe and welcoming to NBM members and guests.

**Helping Hands:** To provide assistance and support, giving cheerfully and generously to those in need; supporting repasts and providing a food tray to grieving families, supporting families of newborn babies with food and other items, supporting fellowship and special events, and addressing requests for 'WE CARE' boxes.

**Custodial:** Ensure the inside of the NBM facility is clean and maintained in order to provide a safe, healthy and pleasing environment for all who enter.

**Correctional Team:** To visit regional prisons and hold services/discussions with inmates thereby boosting their morale, creating relationships/networks, and encouraging new or closer contact with Christian values and Jesus Christ.

**Outreach and Missions:** Build relationships and partnerships with local and global communities, and support those who are addressing the physical and spiritual needs of others in their specific environments. Expand the influence of NBM Christian values in local priority areas and be Christ's ambassadors by serving, and sharing the gospel.

**Exterior Operations:** To ensure the exterior/grounds of NBM are suitable for safe and efficient parking/walking, are well maintained, and are pleasing to view. Includes all snow removal.

## **Reporting directly to the Board:**

### **MINISTRY AND CONGREGATIONAL DEVELOPMENT: (new)**

To work in collaboration with the Pastoral team and Board to identify and make sure NBM ministry needs are met by; creating training and development programs to identify the necessary skill sets required for personal and church growth; and identifying and developing effective leaders to ensure New Beginnings Ministries has the leadership capacity to manage the growth.

### **FINANCIAL ADVISORY MINISTRY: (new)**

Draft a common budget for the upcoming year and present it to the NBM Board for review and discussion, and finally to the NBM membership for approval. They also attend to audit responsibilities; and ensure funds are spent within intended roles and means. The Ministry will research and develop new and innovative ways to generate revenue streams for NBM.

## Appendix B: Schedule for Events

### Church Meetings

<b>CDC Monthly:</b>	<ul style="list-style-type: none"> <li>• Last Saturday morning of each month;</li> <li>• Attending: Pastor, Counsellors, Office Administrator, Staff Pastors, others as specifically requested by the Board;</li> </ul>
<b>CMT Annual:</b>	<ul style="list-style-type: none"> <li>• Normally second Wednesday in January</li> <li>• Attending: Pastor, Counsellors, 2 or 3 Members of each Ministry Committee;</li> </ul>
<b>Interim Church Business Meetings</b>	<ul style="list-style-type: none"> <li>• normally 1<sup>st</sup> Monday in June; focus on end-of-year information on Individual Ministries, and update on visions/next steps forward;</li> <li>• normally 1<sup>st</sup> Monday in November; focus on Budget for upcoming year, and update on visions/next steps forward;</li> </ul>
<b>NBM Annual:</b>	<ul style="list-style-type: none"> <li>• Second Monday in February ; focus on year end budget, church progress, update on visions/next steps forward;</li> </ul>
<b>Special Business Meetings</b>	<ul style="list-style-type: none"> <li>• Requested by the Pastor or the CDC to address specific issues in a timely manner;</li> </ul>

Non-members are invited to attend business meetings, but only 1<sup>st</sup> NBM members may vote on topics of discussion. Through Business Meetings, the Membership has the final say in all decisions.

### Ministry Schedules

Adult & Youth New Life 101	Sunday 9:30 am	Participants will be notified
WOW (Word on Wednesday)	Wednesday 7:00pm	
Worship Service Genesis (age 3-12: 1 class) (age 3-12: 4 classes) Nursery age newborn– 5)	Sunday 11:00 am-12:30pm 1120-1240  0930	
Communion	First Sunday of each Month	
Classes:		Sessions start 2 <sup>nd</sup> or 3 <sup>rd</sup> week in September and end 2 <sup>nd</sup> or 3 <sup>rd</sup> week in June.
Leadership	Sunday 9:30AM	
101	Sunday 9:30 AM	
301	Sunday 9:30AM	Check for schedule
Adult Sunday School	9:30AM	
Woman of the Bible	Sunday 9:30AM	
401	Tuesday 7PM	
DFree (Debt Free)	Monday 7PM	Participants will be notified
TLC Groups	7-10 Groups: Various locations and times	Participants will be notified

See Church Calendar (electronic, bulletin, etc) Administration Office for other activities

## Appendix C: New Member Information Form

### New Member Information Form

(Parts A, B, C & D are required information)

#### A: Personal Information: Mr. ( ) Mrs. ( ) Ms. ( )

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Birthday: YYYY/MM/DD: \_\_\_\_\_

Marital Status: Single ( ); Married ( ); Divorced ( ); Widow(er) ( )

Spouses Name: \_\_\_\_\_

#### B: Previous Church Involvement: Yes ( ) No ( )

Name of Church: \_\_\_\_\_

Pastor: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Phone: \_\_\_\_\_

Member of above church Yes ( ); No ( ) For those previously baptized - A Letter of Transfer is required from the previous church. This is administered through our Church Administrator.

Yes ( ), please send correspondence to my previous church requesting a Letter of Transfer on my behalf.

#### C: For New Beginnings Ministries:

I have completed the following studies: Adult New Life 101/201 ( ); Youth New Life 101/201 ( )

I was baptized on: \_\_\_\_\_ by: \_\_\_\_\_

#### D: Offering Envelopes:

I have Envelopes. My number is \_\_\_\_\_

Yes ( ) No ( ) I would like to receive Envelopes

E: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**F: Other Member Information: (Optional)**

**Family/ Children:**

_____	dd/mm/yyyy_____
_____	dd/mm/yyyy_____
_____	dd/mm/yyyy_____
_____	dd/mm/yyyy_____
_____	dd/mm/yyyy_____
_____	dd/mm/yyyy_____

**Occupation:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

As a member of New Beginnings Ministries, I would be interested in serving on the following activities as referenced in the Members Handbook, Appendix A or the website;

#1\_\_\_\_\_

#2\_\_\_\_\_

#3\_\_\_\_\_

**Other Ministry interests:**

\_\_\_\_\_  
\_\_\_\_\_